

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1758  
April 23, 2013**

**OFFICIAL MINUTES**

**Members Present:** Roger Spell, Connie Hellwig, Carl Calarco, Steve Crowley,  
Lynn Eddy, James Wiley

**Members Absent:** None

**Staff Present:** Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Aimee Kilby

**Staff Absent:** None

**Others Present:** Shawne Hunt, Jann Wiswall (Ellicottville Times)

**Call to order of meeting**

President Spell called the regular meeting of April 23, 2013 of the Ellicottville Central School Board of Education to order at 7:32 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

-All present

**Changes, Additions and Deletions to the Agenda**

Additions:

12g. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Harris Beach Attorneys at Law as Legal Counsel for the Ellicottville Central School District for the 2012/2013 school year.

**Statements and questions from the audience**

None

**Approve Agenda**

Moved by Hellwig, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the April 23, 2013 Board of Education meeting with addition 12g.

**Yes - 6**

**No - 0**

**Carried**

**Presentations & Reports**

Shawne Hunt (Technology) - Notebooks: Mrs. Hunt demonstrated the new Dell notebooks that have been ordered (115) for classrooms and labs. Mrs. Hunt explained that the District is preparing for the state on-line testing, which is set to begin in 2014. She stated that the district is also replacing most of the teachers laptops. Superintendent Ward stated that the district is investing quite a bit of money this year for technology and a big investment next year. Mrs. Hunt stated that Dell is giving the district the 12 inch screen notebooks for the same price as they were going give for the 10 inch screen. The notebooks have been ordered and the hope is to have them by the end of the 2012-13 school year and have them up and running for the first day of the 2013-14 school year.

**Communications, Commendations**

-None

**Informational Items**

-March 2013/2012 Cafeteria Report  
-District Budget Notice (2013-2014)

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**Superintendent's Report**

1. *New York State Special Education Office Focus Review* - ECS has been chose for a focus review. The last time the state has been @ ECS for such a review was in 1992. Mrs. Poulin stated that they will be here for about eight days working with Mrs. Pierce, Mrs. Bauer, Mrs. Olson, Mr. LaCroix, Mrs. Barrett and herself. They will review 20 students with IEP's and review the present levels of performance. The representative will also sit through six CSE meetings before the end of the school year. Superintendent Ward stated that he and Mrs. Poulin met with Charlene Harris from the Special Education Quality Assurance Western Regional Office this morning (Tuesday, April 23, 2013). Mrs. Poulin stated that Ms. Harris will be back on May 15th to coordinate the other days she will be in the district.
2. *Capital Project Meetings* - SEI and Campus Construction were at ECS today meeting with the technology, physical education and music departments. Carl Calarco stated that they received good feedback from the attendees at the meeting.
3. *Teaching Position* - Superintendent Ward wanted to give the board members a head's up that the district will be eliminating an English teaching position effective June 30, 2013 and a reading teacher position will be created. He stated that the English department is overstaffed currently. With the retirement of a teacher October 31st, the new reading teacher will team teach with that teacher until the retirement date and then on their own starting November 1st.
4. *Distance Learning* - still struggling with having Distance Learning. Mr. Miller is working with Mrs. Eddy researching needs for the 2013-14 school year.
5. *Bullying* - The District currently has Character Education and Second Step taught by Tammy Eddy, Dan LaCroix and Kevin Eagan. No extra programs are really in place for grades 7-12 besides the program that Mr. Miller conducts each month with 7-12 grade students (an assembly). Superintendent Ward stated that the tough area for students is really in grades 6-9. Superintendent Ward stated that the district is taking a look at what it is and is not doing and will expand programs on Bullying and perhaps expand Second Step to 7th and 8th graders. He stated to stay tuned as programs and ideas explored and expanded.
6. *Cafeteria* - received approval for 6¢ per reimbursable lunch through Healthy Kids. Vicky Williams filled out the paperwork. Could equate to a couple of thousand dollars.
7. *Sports* - possible combine with Catt/Little Valley for girls volleyball. Numbers are low for varsity and jv. Higher numbers for modified. Exploring options. Superintendent Ward stated that he met with some of the key varsity players and asked them what they want to do.
8. *Draft Budget Article*

**Consent Items:**

Moved by Calarco, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- That the board approve the minutes of the regular meeting of April 9, 2013
- Acknowledgment of Claims Auditor Report dated April 11, 2013
- February 2013 Treasurer's Report

**Yes - 6  
No - 0  
Carried**

**Committee Reports:**

None

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**New Business:**

Moved by Wiley, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the 8th grade trip to Washington, D.C. May 17th and 18th, 2013 (Covered Wagon Tours LLC).

**Yes - 6  
No - 0  
Carried**

Moved by Wiley, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of non-public school transportation requests for the 2013-2014 school year: 1 student to St. Aloysius Regional School - Springville, New York.

**Yes - 6  
No - 0  
Carried**

Moved by Calarco, seconded by Hellwig, to adopt the 2013-2014 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget.

**Yes - 6  
No - 0  
Carried**

Moved by Crowley, seconded by Eddy, to cast one vote for each vacancy on the Cattaraugus-Allegany-Erie-Wyoming BOCES Board:

<u>Area 3 - (3 year term)</u>	Gilbert Green	<u>  X  </u>	
<u>Area 7 - (3 year term)</u> - VOTE FOR One	Robert Keenan	<u>  X  </u>	
	Stephen Kowalski		
<u>Area 8 - (3 year term)</u>	Maxine Dowler	<u>  X  </u>	

**Yes - 6  
No - 0  
Carried**

Moved by Crowley, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent approval of motion adopting bond resolution (see attached).

<b><u>Roll Call:</u></b>	Crowley	Yes	
	Wiley	Yes	
	Calarco	Yes	
	Eddy	Yes	
	Hellwig	Yes	
	Spell	Yes	

**Yes - 6  
No - 0  
Carried**

Moved by Wiley, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools and the Board Audit Committee, approval of a five year contract with R.A. Mercer & Co. PC (Certified Public Accountants) for External Auditing Services in the amount of \$12,480 for the first year (2012/2013) and \$12,140 there after for each of the four years. The contract is effective for the following school years 2012/13 thru 2016/17.

**Yes - 6  
No - 0  
Carried**

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Moved by Hellwig, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Harris Beach Attorneys at Law as Legal Counsel for the Ellicottville Central School District for the 2012/2013 school year.

**Yes - 6  
No - 0  
Carried**

**Old Business:**

*2013/2014 School Calendar* - Superintendent Ward stated that if there are no exceptions to the calendar (3rd draft) it will be placed on the May 21, 2013 board meeting agenda for approval.

**Personnel:**

Moved by Crowley, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Chris Mendell as the Summer Driver Education teacher at ECS (June-August 2013). Mr. Mendell shall receive a salary of \$26.00 per hour for his services.

**Yes - 6  
No - 0  
Carried**

Moved by Hellwig, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following Robotics Team Coaches for the 2013/2014 school year at a salary of \$178 each: Blair Wood & Chris Edwards.

**Yes - 6  
No - 0  
Carried**

Moved by Hellwig, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval Carrie Bauer as the Peer Tutor Coordinator for the 2013/14 school year at a salary of \$1,500.

**Yes - 6  
No - 0  
Carried**

Moved by Crowley, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Lillian Lechner to the .4 FTE part-time Art Teacher position for the 2013-2014 school year, which will be a non-probationary appointment made on an annual basis effective September 1, 2013. Salary shall be at 40% of Step 16 (of the 25 Step Schedule), plus 40% of a Masters and 40% of graduate hours stipend. Total salary for the 2013-2014 school year will be \$24,209.

**Yes - 6  
No - 0  
Carried**

Moved by Wiley, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval Kelly Hesse to the position of part-time cafeteria worker at a rate of \$8.50 per hour effective April 24, 2013. This position carries a one-year probationary period which will commence on April 24, 2013 and end on April 24, 2014.

**Yes - 6  
No - 0  
Carried**

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**Principal's Reports:**

**Connie Poulin (Elementary Principal and CSE/CPSE Chairperson):**

1. Annual Reviews - CSE Meetings (will be a couple of days a week until June).
2. Observations - going well. Observations are consuming more time than originally planned.
3. Special Education Review - taking a lot of time
4. State Testing - last day of ELA make-ups today. 19 teachers will participate in scoring (April 26th - May 7th). Compliments to Mrs. Barrett for coordinating the substitute coverage for Regional Scoring.
5. Arbor Day Celebration - May 2nd. The Bentley's will be planting an elm tree this year.
6. Eagle Time - May 16th, last one for this school year. 4th Grade will present "Citizenship".

**Robert Miller (MS/HS Principal):**

1. Scheduling - next years schedule coming along nicely. Have to give credit to Tammy Eddy who has really done a nice job. 64% of schedules have been input without conflict. Tammy Eddy & Dan LaCroix went to workshop today. High numbers in Pre-Calc, may run two sections next year.
2. Field Trips - end of year field trips starting to kick in: WWII Museum, Envirothon, Penn Dixie Site, etc. Busy time, but good.
3. Teacher Certification Exam - will be more in alignment with APPR process. Moving towards portfolio exam.
4. 8th Grade Washington, D.C. trip - 34 out of 40 going.

**Policies:**

None

**Discussion Items:**

None

**CSE/CPSE:**

Moved by Hellwig, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500167, 900500194, 900342847, 900500130, 900413522, 900500016, 900256841, 900500470, 900365376, 900500506, 900500101, 900433750, 900438629, 900355476, 900342746, 900440340, 900126588, 900342988, 900384149, 900440340, ) at its meeting on April 23, 2013 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (March 1-31, 2013).

**Yes - 6  
No - 0  
Carried**

**Executive Session**

Moved by Calarco, second by Wiley, to enter into executive session at 9:20 pm to discuss a 2 contracts and a specific personnel matter.

**Yes - 6  
No - 0  
Carried**

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Motion by Hellwig, second by Calarco to come out of executive session and return to the regular meeting at 9:48 pm.

**Yes - 6  
No - 0  
Carried**

**Adjournment of Meeting**

Moved by Crowley, second by Wiley, to adjourn the board meeting of Tuesday, April 23, 2013 at 9:52 pm.

**Yes - 6  
No - 0  
Carried**

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District Clerk

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Deputy District Clerk